Texas Emergency Services Retirement System

Special Board Meeting Minutes
April 15, 2026, 8:00 a.m.
Pasadena Fire Training Facility
6060 Genoa Red Bluff, Pasadena, Texas 77507

Members Present:
Jerry Romero, Chairman
Matthew Glaves, Vice Chairman
Rupal Chaudhari, Secretary
Edward Keenan, Trustee
Brian Smith, Trustee

Members Absent:
Rodney Ryalls, Trustee
Nathan Douglas, Trustee

Staff and Others Present:
Jessica Almaguer, Executive Director, TESRS
Michael Villanueva, Executive Assistant, TESRS
Tiara Bouldwin, Data & Technology Officer, TESRS
Scott Miller, Director of Compliance and Marketing, TESRS
Kathy Hubert, Chief Financial Officer, TESRS (via, Zoom)
Sheri Howe, Staff Service Officer, TESRS
Rosalind Hunt, Assistant Attorney General, OAG (via, Zoom)

Chairman Romero called the meeting to order at 8:12 a.m.

1) Roll Call and Excuse of Board Member Absences

Michael Villanueva, Executive Assistant, called the roll. Five Board members were present, and two were absent. Chairman Romero announced that a quorum of the Board was present.

Chairman Romero called for a motion to excuse the absent member. The motion to excuse the absent members was made by Vice Chairman Glaves, seconded by Trustee Keenan and unanimously passed by the board.

2) Invitation for Public Comment

Chairman Romero called for public comment. Michael Villanueva, Executive Assistant, informed the board no public comments were submitted.

No action was taken on this agenda item.

3) Approval of Meeting Minutes for February 26, 2026

Vice Chairman Glaves moved adopt the minutes for February 26, 2026, as presented. The motion was seconded by Trustee Keenan and unanimously passed by the board.

4) Administration and Actuarial Committee Report

A. Request for Proposal for Professional Audit Services

Jessica Almaguer, Executive Director, presented information regarding professional audit services. Ms. Almaguer recommends that staff work with the Administrative and Audit Committee to develop materials, define evaluation schedules, and participate in the review process. She further recommends that the Audit Committee interview three firms and bring one recommendation back to the board.

Chairman Romero called for a motion to approve the request for the Administrative and Actuarial Committee to review proposals prior to presenting them to the board for approval. The motion was made by Secretary Chaudhari, seconded by Trustee Keenan, and unanimously passed by the board.

5) Information Technology Committee Report

A. DIR Data Center Migration

Tiara Bouldwin, Data & Technology Officer, presented an update on the DIR Data Center Migration. Ms. Bouldwin provided a status update from the last board meeting regarding the agency's transition of servers to the Texas Department of Information Resources (DIR). She reported that the agency is still finalizing its contract with DIR and anticipates completion by the end of the month at the earliest, with project work expected to begin in May.

Ms. Bouldwin also noted that the agency plans to integrate the Multi-Factor Authentication (MFA) application, which will also be implemented through DIR and funded under the House Bill 500 budget. However, this integration must wait until server configuration is complete and is expected to occur in August.

No Motion was taken on these agenda item.

B. TOL Web Accessibility Project

Tiara Bouldwin, Data & Technology Officer, presented the TOL Web Accessibility Project. Ms. Bouldwin stated that she is currently working with the vendor that manages the Texas Online (TOL) database. The scope of the project is to ensure the database complies with accessibility standards, including improvements to support visually impaired users through screen readers and enhanced navigation features. The cost of the project is estimated at $10,000.

No Motion was taken on these agenda item.

6) Strategic Planning for Retirement System

A. Purpose, Vision, Values (may include statutory authority, legislation, rulemaking, sunset objectives, budget, contracting, membership/plan growth, outreach, and training)
B. Identify Critical Issues
C. Development of Goals and Implementation

TESRS Staff presented the following topics to the board for the strategy session:

- Purpose, Vision, Values
- Identify Critical Issues
- Development of Goals and Implementation
    - Recruiting & Marketing Expansion
    - Information Technology
        - Web/Accessibility
        - Artificial Intelligence
- Legislation/Leadership
- Strategies/Action Planning
- Next Steps – Action List
- Follow Up Identify Critical Issues
- Other items need to address

The board took two different breaks:

- 9:15 a.m. and returned at 9:44 a.m.
- 11:15 a.m. and returned at 11:30 a.m.

The outcome of the strategy session was that TESRS Staff and board focused on updating the mission statement, strengthening membership growth, improving marketing and awareness, enhancing outreach efforts, and reinforcing legislative engagement. Key challenges identified included negative cash flow, onboarding delays, and low statewide awareness of TESRS.

It was decided that TESRS staff will revisit the topics discussed during Strategic Planning and schedule another workshop to take place before the next board meeting.

No Action was taken regarding the agenda item.

7) Adjourn

Chairman Romero and TESRS Staff wanted to thank Trustee Keenan and Pasadena Fire Department for hosting the meeting and providing a tour of their fire station. Chairman Romero called for a motion to adjourn at 11:47 a.m. The motion was made by Vice Chairman Glaves and the second motion by Trustee Smith and unanimously passed by the board.

Minutes Approved by:

Signed by:
Matthew Glaves
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Matthew Glaves, Vice Chairman

05/20/2026
Date: May 20, 2026